

MEMBER OR FELLOW GRADE VIA MUTUAL RECOGNITION APPLICATION FORM

APPLICATION GUIDELINES

AIQS has Mutual Recognition Agreements in place with several professional bodies within the Quantity Surveying Profession.

Every applicant for admission to Member or Fellow grade holding membership of a professional body with which the AIQS has a current Mutual Recognition Agreement (MRA), must:

- provide a CPD Compliance Certificate, and
- have no outstanding complaints, and
- be a fully financial member of the mutually recognised professional body, and
- provide evidence of satisfactory completion of AIQS Academy modules, and
- satisfactorily complete a Professional Interview (where stipulated in the MRA), and
- comply with any additional requirements as per the respective MRA.

Applicants must provide true and correct information on their application forms. Inclusion of false claims or misleading information, will result in the applicant or member being subject to disciplinary action having their membership revoked, or their application nullified.

Any member wishing to practice in any of the reciprocal countries must still satisfy the registration requirements of the associated country.

Each professional body reserves the right to deny membership or extend the practice period for any applicant under this agreement, when in the opinion of that body, the applicant does not satisfy all their educational or membership criteria.

CONTINUED PROFESSIONAL DEVELOPMENT

On admission to AIQS Voting class of membership, Member and Fellow grade members are to undertake to fulfil such Continuing Professional Development requirements that AIQS shall require.

APPLICATION PREREQUISITES

All applicants to membership are required to have passed the AIQS Code of Conduct module prior to submitting their application. This is a non-refundable online course.

APPLICATION FEE

The Application Fee is payable on application and is non-refundable. The Application Fee must be paid in Australian dollars. Payment can be made either via Bank draft (made payable to the Australian Institute of Quantity Surveyors) or Credit Card details are required. The Application Fee is:

- Australian applicants **AUD\$187.00 (GST included)**.
- Overseas applicants **AUD\$170.00 (GST exempt)**.

SUBMISSION OF APPLICATION

Please email completed form with payment and all required supporting documents to membership@aiqs.com.au

All applications received by AIQS will be acknowledged by email within one week of receipt.

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CHECKLIST

Please ONLY submit the requested documents. Please submit all requested documents as described below. Please keep applications to less than 25 pages. Electronic applications should be submitted in PDF format. Applications that exceed 25 pages and/or fail to provide any of the below listed documents may cause delays in the processing.

- Complete all sections of the Application Form, including credit card details for payment of the Application Fee.
- Complete and sign the declaration confirming compliance with the AIQS Constitution, By-Laws, Code of Conduct, Policies, Guidelines and Regulations.
- Submit a detailed CV including a cover letter explicitly demonstrating extent of professional experience with respect to the core competencies (include description of specific role/s within project/s worked on).
- A letter of support from the mutually recognised professional body, stating that you are a current, financial voting member of the Association, the date you became a member, that you have no outstanding complaints made against you, and that you have upkept your CPD requirements (alternatively, you may provide proof of CPD compliance in accordance with the AIQS CPD Policy).
- Complete and pass the AIQS Code of Conduct module from the AIQS Academy
<https://www.aigsacademy.com/AIQS/code-of-conduct>;

Please note that foreign language documents must be provided with a certified English translation.

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PROFESSIONAL BODY WITH THE MRA:

- ASAQS CIQS HKIS IQSSL NZIQS NIQS PICQS
 RISM SISV

Membership Grade: Date obtained (dd/mm/yyyy)

OTHER RECOGNISED PROFESSIONAL BODY:

- RICS Other.....

Membership Grade: Date obtained (dd/mm/yyyy)

PERSONAL DETAILS *(all fields are compulsory - please print clearly)*

Title: Mr Ms Mrs Other:

First Name (e.g. as per passport): Middle Name/s:

Surname (e.g. as per passport):

Date of Birth (dd/mm/yyyy): Current Age(years):

Country of Birth:

PERSONAL CONTACT DETAILS *(all fields are compulsory - please print clearly)*

Residential Address: Is this your preferred mailing address? Yes No

Street Number & Name:

Suburb: State: Postcode:

Country:

Home Phone: Mobile Phone:

Personal Email:

(please provide your own personal email address)

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ADVANCING BUILT ENVIRONMENT
COST PROFESSIONALS

CURRENT EMPLOYMENT DETAILS

Company Address: Is this your preferred mailing address? Yes No

Company Name:

Street Number & Name:

Suburb: State: Postcode:.....

Country:

Work Phone: Mobile Phone:

Work Email:

Employment Sector:

ALTERNATE CONTACT PERSON *(where required)*

Title: Mr Ms Mrs Other:

First Name (e.g. as per passport): Middle Name/s:

Surname (e.g. as per passport):

Date of Birth (dd/mm/yyyy):

Company Name:

Relationship to me (spouse/company administrator/etc):

Phone: Mobile Phone:

Email:

I provide full consent to the above-named individual or authorised representative (details above) to act on my behalf in all dealings with AIQS. I understand and accept that this individual or authorised representative will have full access to all information (including personal information) that AIQS may hold on its database.

Signature: Date:/...../.....

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BACKGROUND STATEMENT

In the last 10 years, have you been charged with any criminal or civil offence which is not yet before a court, or yet to be fully determined by a court or still pending before a court, in Australia or overseas?

Yes No

If yes, please provide details

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In the last 10 years, have you been convicted, found guilty or otherwise had any criminal offence proven against you (even if a conviction was not recorded - ie: due to a good behavior bond) in Australia or overseas?

Yes No

If yes, please provide details

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(A criminal offence is an offence for which you received a Court Attendance Notice and does not include minor traffic offences such as a parking or low range speeding ticket).

TERTIARY EDUCATION QUALIFICATIONS *(please attach a certified copy of qualification)*

Name of Tertiary Institution:

Name of Degree Qualification:

Course Start Date (dd/mm/yyyy): Course Completion Date (dd/mm/yyyy)

Duration of course (years): Full Time Part Time

TERTIARY EDUCATION QUALIFICATIONS - 2 *(please attach a certified copy of qualification)*

Name of Tertiary Institution:

Name of Degree Qualification:

Course Start Date (dd/mm/yyyy): Course Completion Date (dd/mm/yyyy):

Duration of course (years): Full Time Part Time

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PROFESSIONAL ASSOCIATION MEMBERSHIPS

Name of Association:

Membership Grade: Voting Non-Voting

Member Since (dd/mm/yyyy):

MEMBERSHIP 2 (if applicable)

Name of Association:

Membership Grade: Voting Non-Voting

Member Since (dd/mm/yyyy):

APPLICANT DECLARATION

- I do solemnly declare that all the particulars furnished by me are true and correct and that I shall abide by the AIQS Constitution, By-Laws, Code of Conduct, Policies, Guidelines and Regulations, as amended from time to time.
- I agree and consent to provide a police record check at any time when so requested by AIQS.
- I understand that I am responsible for providing up-to-date and accurate contact details to AIQS.
- I agree to receiving AIQS and related correspondence, information, and marketing material.
- I agree that AIQS may disclose my full name, membership status, location, and Chapter/Region to any enquiring bodies and/or the general public.
- I certify that I comply with all pre-requisites of this particular application.
- I undertake to pay the appropriate associated fees promptly within 14 days.

Signature: Date (dd/mm/yyyy):

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PAYMENT DETAILS

I have made payment by bank transfer or provided my credit card details below for the amount of:

AUD\$187.00 Australian applicant membership Application Fee (GST included)

AUD\$170.00 Overseas applicant membership Application Fee (GST exempt)

MASTERCARD (1.5% Surcharge)

VISACARD (1.5% Surcharge)

AMEX (1.5% Surcharge)

Card Number: Expiry Date (mm/yy): CVC:

Name of Cardholder:

Signature of Cardholder: