

READMISSION TO MEMBERSHIP APPLICATION FORM

APPLICATION GUIDELINES

Members may be re-admitted to membership under our *Membership Entry and Elevation Policy*, which is available from the AIQS website www.aiqs.com.au.

Former members who held Student, Graduate, Affiliate, or Subscriber grade memberships are not eligible for readmission of membership and must submit a new membership application.

Applicants must provide true and correct information on their application forms. Inclusion of false claims or misleading information will result in the applicant or member being subject to disciplinary action, having their membership revoked, or their application nullified.

As required (refer table below), proof of passing the Code of Conduct module must be attached.

READMISSION

Readmission to former membership grade is available upon the payment of an application fee under the *AIQS Membership Entry and Elevation Policy*.

Non-continuous membership will be deemed, and a new certificate issued showing the most recent date of admission.

Except in relation to a member expelled as a consequence of sanctions imposed in accordance with the AIQS Complaints Policy, a former member may be readmitted to membership in accordance with the AIQS Membership Entry and Elevation Policy as outlined below.

TIMEFRAME	REQUIREMENTS
Readmitted within 12 months of Lapsing	Pay the Membership Fee, and Meet the CPD requirements for whole year of membership going forward.
Readmitted more than 12 months and less than 24 months of Lapsing	Complete this Readmission to Membership Application form, and Pay the Readmission Fee, and Pay the Membership Fee, and Meet the CPD requirements for whole year of membership going forward.
Readmitted after 24 months of Lapsing	Complete this Readmission to Membership Application form, and Pay the Readmission Fee, and Pay the Membership Fee, and Pass the AIQS Code of Conduct module, and Meet the CPD requirements for whole year of membership going forward.
Readmitted after termination of membership due to CPD non-compliance	Complete this Readmission to Membership Application form, and Pay the Readmission Fee, and Pay the Membership Fee, and Complete the AIQS Code of Conduct module, and Meet the CPD requirements for whole year of membership going forward.

Where the applicant formerly held Associate grade membership, any application for readmission must be to a current equivalent membership grade (i.e., Member grade).

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Any former Voting member who has been readmitted will be subject to any outstanding complaints, CPD Audits, or any other matters in conformity with AIQS rules and regulations.

A member who was removed in accordance with By-Law 12.2 (Cessation of Membership) may be readmitted to membership subject to such terms and conditions deemed appropriate by the AIQS Board.

All applicants will be required to pay the applicable application fees and membership fees at the time of lodging their application for re-admission.

The readmission fee is:

- Australian applicants **AUD\$66.00 (GST included).**
- Overseas applicants **AUD\$60.00 (GST exempt).**

SUBMISSION OF APPLICATION

Please email completed form with payment and all required supporting documents to membership@aigs.com.au

Applications for readmission to membership may take several months to be processed. All applications received by AIQS will be acknowledged with an email within one week of receipt.

COMPETENCIES TABLE

You are required to demonstrate a high level of proficiency across minimum of eight of the competency units (excluding the support competencies), of which at least four units being from at least two of the three Core Competency areas. Please indicate your competency units by marking an 'X' in the corresponding boxes.

CORE COMPETENCIES	X	X	X
CORE 1 AREA – Design Cost Advice, Cost Planning & Cost Engineering		CORE 2 AREA – Contract Documentation & Procurement	CORE 3 AREA – Contract Administration
1. Strategic Planning		5. General Procurement Advice	8. Account Management
2. Budgetary Process		6. Quantification, Measurement & Documentation	9. Construction Change Management
3. Cost Estimating		7. Tender Process	
4. Cost Planning			

SPECIALIST COMPETENCY UNITS	X	X
10. Claims & Dispute Resolution		23. Tax Depreciation
11. Financial Audit		24. Special Assessments
12. Resource Analysis		25. Audits
16. Arbitration		26. Technical Due Diligence
17. Expert Witness / Evidence		27. Compliance Issues
18. Business Management		28. Project Value Management
19. Research & Development		29. Project Management
20. Cost Information Database		30. Project Risk Management
21. Feasibility Studies		31. Quality Assurance
22. Life Cycle Cost Analysis		

Support Competencies (Excluded from CQS assessment)	X
13. Computer Services	
14. Construction Technology	
15. Government Regulation & Law	

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ADVANCING BUILT ENVIRONMENT
COST PROFESSIONALS

CHECKLIST FOR READMISSION

Please ONLY submit the requested documents. Please submit all requested documents as described below in PDF format.

- Complete all sections of this Application Form *(if applicable)*
- Include credit card details for payment of the Application and Membership Fees
- Complete and sign the declaration confirming compliance with the AIQS Constitution, By Laws, Rules for maintaining the Certified Quantity Surveyor designation, and Code of Conduct.
- Completion of the AIQS Code of Conduct topic from the AIQS Academy
<https://www.aiqsacademy.com/AIQS/code-of-conduct>;

READMISSION APPLICATION FORM *(only to be completed if you are readmitting more than 12 months after Lapsing)*

I wish to be readmitted to: Member grade Fellow grade

PERSONAL DETAILS *(all fields are compulsory - please print clearly)*

Title: Mr Ms Mrs Other:

First Name (e.g. as per passport): Middle Name/s:

Surname (e.g. as per passport):

Date of Birth (dd/mm/yyyy): Current Age (years):

Country of Birth:

PERSONAL CONTACT DETAILS *(all fields are compulsory - please print clearly)*

Residential Address: Is this your preferred mailing address? Yes No

Street Number & Name:

Suburb: State: Postcode:

Country:

Home Phone: Mobile Phone:

Personal Email:

(please provide your own personal email address)

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ADVANCING BUILT ENVIRONMENT
COST PROFESSIONALS

CURRENT EMPLOYMENT DETAILS

Company Address: Is this your preferred mailing address? Yes No

Company Name:

Street Number & Name:

Suburb: State: Postcode:

Country:

Work Phone: Mobile Phone:

Work Email:

Industry Sector: insert check boxes for Building, Infrastructure, Resources, Utilities.

ALTERNATE CONTACT PERSON *(where required)*

Title: Mr Ms Mrs Other:

First Name (e.g. as per passport): Middle Name/s:

Surname (e.g. as per passport):

Date of Birth (dd/mm/yyyy):

Company Name:

Relationship to me (spouse/company administrator/etc):

Phone: Mobile Phone:

Email:

I provide full consent to the above-named individual or authorised representative (details above) to act on my behalf in all dealings with AIQS. I understand and accept that this individual or authorised representative will have full access to all information (including personal information) that AIQS may hold on its database.

Signature: Date:/...../.....

READMISSION TO MEMBERSHIP APPLICATION FORM

BACKGROUND STATEMENT

In the last 10 years, have you been charged with any criminal or civil offence which is not yet before a court, or yet to be fully determined by a court or still pending before a court, in Australia or overseas?

Yes No

If yes, please provide details

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In the last 10 years, have you been convicted, found guilty or otherwise had any criminal offence proven against you (even if a conviction was not recorded - ie: due to a good behavior bond) in Australia or overseas?

Yes No

If yes, please provide details

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(A criminal offence is an offence for which you received a Court Attendance Notice and does not include minor traffic offences such as a parking or low range speeding ticket).

REGISTRATION WITH A GOVERNMENT AUTHORITY (Eg: TPB or VBA in Australia)

Name of Authority:

Registration Type: Registration Number:

Registration From (dd/mm/yy) to (dd/mm/yy)

If your registration is required on an annual basis, please provide your most up-to-date details upon renewal of your registration.

APPLICANT DECLARATION

I wish to be readmitted to my former membership grade in accordance with the AIQS Membership Entry & Advancement Policy.

- I do solemnly declare that all the particulars furnished by me are true and correct and that I shall abide by the Constitution, By-Laws, Code of Conduct, Policies, Guidelines and Regulations of AIQS, as amended from time to time.
- I agree and consent to provide a criminal record check at any time when so requested by AIQS.
- I understand that I am responsible for providing up-to-date and accurate contact details to AIQS.

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- I agree to receiving AIQS and related correspondence, information, and marketing material.
- I agree that AIQS may disclose my full name, membership status, location and Chapter to any enquiring bodies and/or the general public.
- I certify that I comply with all pre-requisites of this particular application.
- I certify that I have completed the AIQS Code of Conduct topic and included a copy of the certificate of completion.

Signature: Date (dd/mm/yyyy):

PAYMENT DETAILS

I have made payment by bank transfer (*proof of payment to be provided as a supporting document*) or provided my credit card details below for the amounts of:

Re-admission Fee (*choose applicable amount*)

AUD\$66.00 - Readmission Application Fee (GST included)

AUD\$60.00 - Readmission Application Fee (GST exempt)

PLUS

Membership fees (*choose applicable amount*)

AUD\$737.00 – Fellow grade membership fee (GST included)

AUD\$670.00 – Fellow grade membership fee (GST exempt)

AUD\$616.00 - Member grade membership fee (GST included)

AUD\$560.00 - Member grade membership fee (GST exempt)

AUD\$325.00 - Member grade (country-specific concession) membership fee (GST exempt)

Total amount:.....

MASTERCARD (1.5% Surcharge) **VISA** (1.5% Surcharge) **AMEX** (1.5% Surcharge)

Card Number: Expiry Date (mm/yy): CVC:

Name of Cardholder (please print):

Signature of Cardholder: